

Arcadia Unified School District

MEASURE I
CITIZENS' OVERSIGHT COMMITTEE
MINUTES

February 2, 2009
Administration Center, Board Room
234 Campus Drive
Arcadia, CA 91007

I. OPENING BUSINESS

A. Call to Order

The quarterly meeting of the Citizens' Oversight Committee was called to order at 6:04 p.m. on Monday, February 2, 2009, in the Board Room at the Administration Center.

B. Roll Call

Committee Members present: Susan Lawi Ayad, Debbie Beveridge, Felipe Chuang, Aili Gardea, Bob Hoherd, Michael Lattanzio, David Lee, Vern Whitaker

Committee Members absent: Karen Acosta, Peter Ulrich

Staff present: Christina Aragon, Assistant Superintendent, Business Services; Connie Chu, Sr. Administrative Assistant; Paul Letson, Director, Facilities and Maintenance, Operations & Transportation

Consultants: Noah Toomey, LPA, Inc.; Garry Attridge, McCarthy Building Companies, Inc.; Matt May, McCarthy Building Companies, Inc.

Visitors: 0

C. Approval of Agenda

MOTION: A motion was made and seconded to approve the agenda.

MOVED: Bob Hoherd/Michael Lattanzio **APPROVED:** 8-0

D. Approval of Minutes: November 3, 2008

MOTION: A motion was made and seconded to approve the minutes.

MOVED: David Lee/Bob Hoherd **APPROVED:** 8-0

II. PROJECTS UPDATE

A. Dana Middle School Joint Use Gym

Mr. Toomey reviewed the site plan for Dana MS Joint Use Gym. The gym includes a bid alternate for a motorized divider curtain to accommodate various sports on different courts, including basketball, volleyball and badminton. There will be support space, City/District storage space, an electrical/data room, and a lobby. Similar to other gyms, the drinking fountains will be located in the lobby. Each side of the court will have an electric scoreboard and shot clock. The exterior architecture will consist of a variation of concrete blocks, brick and glass. The windows will be fixed and frosted. Associated hardscape and softscape are also included. The gym will also include telescoping bleacher seating for 300 with a total square footage of 8,040. Ms. Aragon said the City and District have decided to include air conditioning and will split the cost of purchase and installation 50/50 and prorate the usage of electricity. The gym will also be used as a multi-purpose room. The type of flooring was chosen based on the needs of the space. Both the City and District have a mutual interest in keeping the gym in good condition. Ms. Aragon informed the Committee that State funding is frozen until at least June. The District will eventually get the funding; however, timing is important as to ensure that funds will be available for construction.

B. Baldwin Stocker Elementary School

Mr. Toomey reviewed the Scope Summary from the Facilities Master Plan, as well as the site plan, for Baldwin Stocker ES. In order to keep the Library/Media Center close to the classrooms, a decision was made to move the portable buildings and use the space for the permanent Library/Media Center. A canopy will be added to tie in the existing architecture, as well as some brick work. There will be an outdoor reading area, pavers, and seat walls. As a standard, the District worked with the City Fire Department on codes and paths of access.

C. Dana Middle School

Mr. Toomey reviewed the Scope Summary from the Facilities Master Plan, as well as the site plan, for Dana MS. During the design phase, it was discovered that the Administration Building and Library couldn't be joined together due to varying elevations. A decision was made to leave the buildings as is and do some reconfiguration. The existing Library will be reconfigured and used as the Student Services Building. The existing Music Building will be converted to the Library/Media Center. There will be an outdoor reading area South of the Library/Media Center with pavers and seat walls. A new canopy will be installed to show the site entry location. The entry area will have pavers which will provide flexibility for future underground work if needed. The Music Building will have the existing brick architecture and fold-up glass doors like those at First Avenue MS. Regrading will be done for better drainage. There will be storage space for instruments. The exterior will consist of pavers and seat walls. The Day Care and classroom modularity will be relocated for better access.

A. Phasing Schedule

Mr. May said the overall schedule remains the same. The Arcadia HS Student Services Building project will be going out to bid. The Governing Board recently approved the award of bid for the Arcadia HS Science Building project. The Arcadia HS Performing Arts Building project is awaiting DSA approval. Information regarding the Arcadia HS bleachers will be presented at the next Board meeting.

DSA approval for First Avenue MS and Holly Avenue ES and Highland Oaks ES were conservatively estimated at up to 6-9 months; however, it has taken up to 16 months. Mr. Chuang asked to see the progress of construction at the next COC meeting.

Ms. Aragon said the Groundbreaking Ceremony will take place at end of March or beginning of April at Arcadia HS and the COC will be invited to attend.

III. ADMINISTRATION

A. 2007-2008 Measure I General Obligation Bond Building Fund Audit

Ms. Aragon said the Measure I Bond audit, ending June 30, 2008, was approved by the Governing Board. All of the expenditures were reported correctly and charged to the proper funds. It was considered a “clean audit”.

B. 2007-2008 Annual Report to Governing Board

Ms. Aragon said no revisions were made to the last draft of the 2007-2008 Annual Report other than the addition of the Chairman’s Message.

Mr. Chuang asked what would happen if the State decides to not match the funding. Ms. Aragon said the State will match; it is more a question of timing. Managing the cash flow is important at this time. Ms. Aragon clarified that bond money can’t be used to pay for general fund operating costs and must be used for school facilities as approved by the voters. The same applies to State-approved funding; the money is reserved specifically for facilities. There are two separate pots of money – one at the State level and the other at the community level (as approved by the community). Ms. Aragon asked for the Committee’s help in explaining should the questions arise as to why the District is building at a time when cuts are being made. Of the \$218 million bond, \$164 million has been issued. Considerations will be made between the District, bond counsel, and financial team regarding the issuance of the balance of the bond.

Ms. Aragon said Chairman Whitaker will be presenting the Annual Report to the Governing Board at the February 10, 2009 meeting. The Committee was invited to attend.

MOTION: A motion was made and seconded to approve the 2007-2008 Annual Report to the Governing Board.

MOVED: Michael Lattanzio/Bob Hoherd

APPROVED: 8-0

C. 2009-2010 Citizens' Oversight Committee Meeting Schedule

Ms. Aragon said the proposed 2009-2010 COC meeting schedule is similar to the 2008-2009 meeting schedule.

MOTION: A motion was made and seconded to approve the 2009-2010 Citizens' Oversight Committee meeting schedule.

MOVED: Debbie Beveridge/Susan Lawi Ayad

APPROVED: 8-0

D. Expenditure Review

Mr. May reviewed the Expenditure Report. As requested, the Joint Use Gym budget has been separately listed from Dana MS's site budget.

Ms. Aragon clarified that any excess, unused funds will be put back into the District pot for scope to projects or contingencies (e.g., changes to State funding).

E. Correction to Citizens' Bond Oversight Committee Bylaws: Section 8. Reports

Ms. Aragon said a change in reference needed to be made to the COC bylaws under Section 8. Reports (i.e., Section 3.2 should be changed to Section 3.3).

Mr. Hoherd asked and Ms. Aragon concurred that the correction should be approved by the AUSD Governing Board. Ms. Aragon will take to the February 10th AUSD Governing Board Meeting.

F. Questions & Answers

The following questions were asked by the Committee and answered by District staff and/or consultants:

Q: What is the status of Peter Ulrich on the COC?

A: Ms. Aragon said the District checked with the Bond Counsel who confirmed that residency is not a requirement as long as Mr. Ulrich remains a member of a bona-fide taxpayers organization.

IV. COMMENTS

A. Audience

None.

B. Committee

None.

C. Staff

Ms. Aragon informed the Committee that there will be two open seats on the Arcadia School Board. An election will take place on April 21 to fill those seats.

V. ADJOURNMENT

MOTION: A motion was made and seconded to adjourn the Citizens' Oversight Committee meeting at 7:41 p.m.

MOVED: David Lee/Michael Lattanzio

APPROVED: 8-0

NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING

Monday, May 4, 2009

6:00 PM