

Arcadia Unified School District

**MEASURE I
CITIZENS' OVERSIGHT COMMITTEE
MINUTES**

**August 25, 2008
Administration Center, Board Room
234 Campus Drive
Arcadia, CA 91007**

I. OPENING BUSINESS

A. Call to Order

The quarterly meeting of the Citizens' Oversight Committee was called to order at 6:01 p.m. on Monday, August 25, 2008, in the Board Room at the Administration Center.

B. Roll Call

Committee Members present: Karen Acosta (present beginning Item II.A.), Debbie Beveridge, Felipe Chuang, Bob Hoherd, David Lee, Peter Ulrich, Vern Whitaker

Committee Members absent: Susan Lawi Ayad, Aili Gardea, Michael Lattanzio

Staff present: Christina Aragon, Assistant Superintendent, Business Services; Connie Chu, Sr. Administrative Assistant; Jim Leahy, Facilities Planner/Construction Manager; Rob Leri, Assistant Superintendent, Educational Services; Joel Shawn, Superintendent

Consultants: Noah Toomey, LPA, Inc.; Matt May, McCarthy Building Companies, Inc.; Garry Attridge, McCarthy Building Companies, Inc.

Visitors: 1

C. Approval of Agenda

MOTION: A motion was made and seconded to approve the agenda.
MOVED: Bob Hoherd/Peter Ulrich **APPROVED:** 6-0

D. Approval of Minutes: May 12, 2008

MOTION: A motion was made and seconded to approve the minutes.
MOVED: Bob Hoherd/David Lee **APPROVED:** 6-0

II. PROJECTS UPDATE

A. Update on Schedule and Interim Housing

Mr. May reviewed the Projects Schedule and Interim Housing images that were provided as handouts. Phase I schools include Arcadia HS (Student Services Building, Science Building, Performing Arts Building, and Modernization), First Avenue MS, Holly Avenue ES, and Highland Oaks ES. Construction has been held up due to DSA backlog. Phase II schools are in the design phase.

Mr. Ulrich asked about the status of the Caruso project and its impact on the District related to the probable delay. Ms. Aragon said the District is identifying options and will look at them in more detail when more specific information is available. Dr. Shawn stated that the District is working under the assumption of moving into the Caruso project with unknowns that would have to be considered. It is unclear whether interim housing will be needed, but the District will look at options should the need arise.

III. ADMINISTRATION

A. Introduction of Superintendent and Assistant Superintendent, Educational Services

Ms. Aragon introduced the District's new Superintendent (former Deputy Superintendent), Joel Shawn, and Assistant Superintendent, Educational Services (former Director, Technology and Information Services), Rob Leri. Dr. Shawn and Mr. Leri thanked the Committee for their continuing support and services.

B. Citizens' Oversight Committee Member Appointment

Ms. Aragon announced that the Governing Board recently re-appointed all the one-year term members for a second term of two years.

C. Election of Officers

- **Chair**
- **Vice Chair**

MOTION: A motion was made and seconded to elect Vern Whitaker as Chair.

MOVED: Peter Ulrich/Karen Acosta **APPROVED:** 6-1

MOTION: A motion was made to elect Debbie Beveridge as Chair.

MOVED: Bob Hoherd/Motion died as no second was made

MOTION: A motion was made and seconded to elect David Lee as Vice Chair.

MOVED: Peter Ulrich/Vern Whitaker **APPROVED:** 7-0

D. Expenditure Review

Ms. Aragon reviewed the Expenditure Report, ending June 30, 2008. The report will be updated if additional invoices are received. The Committee will be made aware of any changes. Ms. Aragon addressed a question that was asked at a previous meeting regarding monitoring of soft costs. The District has developed a software program to help with the monitoring of soft costs.

Ms. Beveridge asked about the cost of the Joint Use Gym. The amount listed was associated with the previous plans of building the Joint Use Gym at Foothills MS. Ms. Aragon said the District has been officially notified of award of State funding for the Joint Use Gym at Dana MS. The City is still committed to providing joint funding.

E. June 2008 Annual Report Planning

Ms. Aragon said the District will provide support in drafting the Annual Report. Ideas on what to include: A blurb and picture of the Committee, upcoming projects and schedule, and bond expenditures with a column to show how much has been spent for the past year.

A draft of the Annual Report will be provided at the next meeting in November for Committee review, to be finalized at the February 2, 2009 meeting. The Committee anticipates presenting the Annual Report to the Board on February 10, 2009.

F. Questions & Answers

None.

IV. COMMENTS

A. Audience

None.

B. Committee

Mr. Chuang asked if there were any issues that would hinder the DSA approval process. Mr. Toomey said that they were working with the District's former architect and McCarthy to close out the previous projects, especially the A list projects.

C. Staff

Ms. Aragon introduced Scott Bramley, Coordinator, Technology and Information Services, and David Vannasdall, Principal, Arcadia HS.

V. ARCADIA HIGH SCHOOL FACILITIES TOUR

A facilities tour of Arcadia High School (including temporary housing, Data Room, and Building G) was conducted by District staff and consultants.

VI. ADJOURNMENT

MOTION: A motion was made and seconded to adjourn the Citizens' Oversight Committee meeting at 7:27 p.m.

MOVED: David Lee/Felipe Chuang

APPROVED: 7-0

NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING

Monday, November 3, 2008

6:00 PM